**607 SUGGESTED AGENDA FOR CLUB BUSINESS MEETINGS**

1. Call to order.

2. Welcome and Introduction of Guests.

3. Grace - If meal is to be provided.

4. Devotions

5. Sing Song

6. Secretary's Report:

 - Minutes of Previous Meeting

 - Approval

 - Matters Arising

 - Minutes of Previous Executive or Directors Meeting

 - Correspondence

7. Treasurer's Report:

 - Club's Financial Standing

 - Membership Dues

 - Bills Paid

 - Bills outstanding

8. Committee Reports:

 - Reporting Committees

 - Non Reporting Committees

 - Special Committees

9. Other Business

10. Adjournment

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